


Please read the "Stormwater Fee Credit Application Instructions to Applicants" before submitting a credit request. Contact Shayla Nealy at 678-422-5145 x 208 or [snealy@ccwa.us](mailto:snealy@ccwa.us) for questions regarding the application process.

 <h2 style="text-align: center;">Clayton County Stormwater Fee Credit Application Form</h2>	
Name of Property Owner / Applicant:	Daytime Telephone Number:
Property Owner Address:	Email Address:
Property / Project Name:	
Customer Account Number (for existing structural control facilities):	CCWA Project Number (for newly constructed structural control facilities):
Parcel ID Number:	Total Amount of Impervious Area within the Parcel Boundary (square feet):
Name of Applicant's Representative (if applicable):	Address of Applicant's Representative (if applicable):
Signature of Property Owner/Authorized Representative:	Date:

By submitting this application, the Property Owner indicates that he/she has reviewed the criteria for SWU fee credits and asserts the property listed above is eligible for SWU fee credit. Detailed documentation to support this request for fee credit must include:

- Stormwater Management Plan.**
- Stormwater Management Report.**
- Operation and Maintenance Plan** for the structural stormwater control facility that consists of the Inspection and Maintenance Agreement and Stormwater Management Facility Checklist contained in the Appendix B of the CCWA Stormwater Development Guidelines.
- Certification** by a professional engineer licensed in Georgia that the above documentation are accurate and complete.

Please submit this form and the supporting documentation to:

**Shayla Nealy**  
**Clayton County Water Authority, 1600 Battle Creek Road, Morrow, GA 30260**

<b>For CCWA Use Only</b>	List All BMP ID:	Date Credit Approved:	Percent Credit Approved:
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## Stormwater Fee Credit Application Instructions to Applicants

The Clayton County Stormwater Utility (SWU) Program, administered by the Clayton County Water Authority (CCWA), provides the opportunity for a credit on the SWU fee for site-specific stormwater structural control facilities that reduce the potential for stormwater impacts on the CCWA stormwater conveyance system.

Stormwater structural controls are constructed stormwater management facilities designed to treat stormwater runoff and/or mitigate the effects of increased stormwater runoff peak rate, volume and velocity during urbanization. These facilities include but are not limited to stormwater ponds, stormwater wetlands, bioretention areas, sand filters, infiltration trenches and enhanced swales. The following information summarizes the process for applying for a credit, the structural stormwater control facilities that are eligible for a credit, and the amount of credit that may be applicable. Applicants for a credit on their SWU fee must submit the attached application form and associated documentation. By submitting the attached application, the Property Owner indicates that he/she has reviewed the criteria for SWU fee credits and asserts that the property listed on the application form is eligible for a credit.

### Eligibility Requirements for Stormwater Fee Credits

Property Owners of developed land may receive a SWU fee credit for privately owned and maintained on-site structural stormwater control facilities. SWU fee credits are determined based on the technical requirements, and design and performance standards of structural stormwater control facilities contained in the GSMM, as may be updated or amended from time to time. SWU fee credits may be partial or full credits up to a total of **40 percent** of the utility fee applicable to a property, and will be granted in the following increments and based on the amount of impervious area draining to the stormwater structural facilities:

1. 10% credit for structural stormwater control facilities sized and functioning to meet Water Quality requirement in accordance with the *GSMM*.
2. 10% credit for structural stormwater control facilities sized and functioning to meet Channel Protection requirement in accordance with the *GSMM*.
3. 10% credit for structural stormwater control facilities sized and functioning to meet the Overbank Flood Protection requirement in accordance with the *GSMM*.
4. 10% credit for structural stormwater control facilities sized and functioning to meet the Extreme Flood Protection requirement as defined in the Statewide Stormwater Sizing Criteria for Stormwater Control and Mitigation (set forth in the *GSMM Volume 2, Section 1.3*).

If a proprietary device is used to meet the Water Quality requirement criteria, the Property Owner must provide the information required in the Clayton County Water Authority's Proprietary System Approval Guidelines.

Any credit allowed against the SWU fee is conditioned on (1) continuing compliance with the CCWA's design and performance standards as stated in the *GSMM* as may be updated or amended from time to time; and (2) continuing provision of the structural stormwater control facilities, operated, and maintained by the Property Owner or owners upon which the credit is based. The CCWA may revoke any credit at any time for non-compliance with these conditions.

Applicants receiving a credit for a structural stormwater control facility as defined in the *GSMM* must have an approved maintenance plan on file with CCWA for the applicant's facility.

A Property Owner will have to reapply for SWU fee credits every 5 years; however, CCWA may terminate the credit if CCWA finds that the structural stormwater control facility does not comply with the originally approved credit application.

### **Eligibility Requirement for 100 percent Credit**

Properties are eligible for 100 percent credit against their SWU fee if there is no stormwater discharge from the property to the stormwater conveyance system, including all manmade structures and natural watercourses on public and private property.

On-site disposal of runoff under all rainfall events (such as through storage, infiltration, and evaporation) must be documented in a technical report prepared by a professional engineer licensed in Georgia.

### **Performance Criteria for SWU Fee Credits**

The current performance criteria used to determine compliance with the stormwater ordinance criteria for SWU fee credits include:

1. **Water Quality requirement** – Design, construct, and maintain structural stormwater control facilities that meet the requirements of the *GSMM* to treat runoff from all storms of 1.2 inches or less precipitation depth to a level that will reduce the Total Suspended Solids load from the applicant's property by an annual amount of 80 percent.
2. **Channel Protection requirement** – Provide extended detention of the 1-year storm (3.36 inches) such that the volume is released over a 24-hour period to reduce bankfull flow conditions and downstream channel scour.
3. **Overbank Flood Protection requirement** – Provide peak discharge control such that the peak runoff rate for a 25-year design storm from the applicant's property does not exceed the rate under undeveloped conditions.
4. **Extreme Flood Protection requirement** – Provide peak discharge control such that the peak runoff rate for a 100-year design storm from the applicant's drainage area does not increase the runoff rate under undeveloped conditions at the property boundary line.

### **Credit Application Process**

Applicants for fee credits must submit a Stormwater Fee Credit Application Form (attached) to the CCWA Program Management and Engineering Department for consideration. Applications may be submitted at any time. Upon receipt of the application, CCWA will review the application and make a determination as to whether the applicable criteria for a credit have been met. All decisions regarding the approval or disapproval of a SWU fee credit application will be made within 30 days of the date the completed application was received by CCWA. Stormwater utility fees may be adjusted retroactively to the date that CCWA received the credit application.

### **Required Supporting Documentation**

Before CCWA will review a credit application, a complete set of the following documentation must be provided:

1. **Stormwater Management Plan** showing the total impervious area within the parcel boundary, drainage basins within the parcel boundary, the locations of structural stormwater control facilities, cross-section details of the structural stormwater control facilities and the details of outlet structures.
2. **Stormwater Management Report** showing that the design and construction of the structural stormwater control facilities meet all of the four criteria required for a credit. The report should include design calculations, hydrographs and Site Development Review Tool.
3. **Operation and Maintenance Plan** for the structural control facility that consists of the Inspection and Maintenance Agreement and Stormwater Management Facility Checklist contained in the Appendix B of the CCWA Stormwater Development Guidelines.

4. **Certification** by a professional engineer licensed in Georgia that items 1, 2 and 3 are accurate and complete. The professional engineer must stamp and date the plan and report. The date must not be more than 5 years old.

**Period of Approved Credits**

Once approved, credits will remain in force for a period of **5 years** at which time a renewal application must be submitted. The property owner must submit a renewal application using the attached Stormwater Fee Credit Application Form 45 days before the termination date to avoid termination of the credit. The credit renewal application must be sealed by a professional engineer licensed in Georgia and must certify that the structural stormwater control facility has been inspected and continues to operate as described in the original credit application. If substantive changes have occurred on the property, with the structural control facility or within the contributory drainage areas, a new application must be prepared.

During the approved period, the Property Owner must maintain the facility according to the Operation and Maintenance Plan approved by CCWA. The credit will be terminated if the Property Owner fails to maintain the facility as agreed.